

## **Contemporary Worship Leader Job Description**

The Contemporary Worship Leader at Valley United Methodist Church in West Des Moines, IA, will provide vocal and musical leadership to the Sunday morning contemporary worship service being launched September 2017. This position will be responsible for the planning, preparation, and coordination of all aspects of music for the contemporary worship service.

### **Qualifications:**

- Strong lead singing voice, with a good understanding of and ability to lead contemporary Christian music
- Excellent verbal communication skills with the ability to engage the congregation in worship
- Ability to play keyboard, guitar, or percussion is preferred but not required
- Skilled in organization, administration, and interpersonal relationships
- Competent in Microsoft PowerPoint
- Committed to living a Christian lifestyle and to serving as a Christian role model

### **Responsibilities include but are not limited to:**

- Selecting songs for Sunday morning contemporary worship services, coordinating with the pastor as necessary and communicating to the church office.
- Preparing PowerPoint slides for all songs.
- Directing the praise band, including leading the group through all songs during worship service, conducting rehearsals, and coordinating musicians and singers for each week. Recruiting new musicians and singers into the praise band as needed.
- Leading the congregation verbally (including greetings, prayers, transitions, and singing) to help people praise and connect with God through worship
- Assisting in the set-up and tear-down of sound equipment before and after rehearsals and Sunday morning service.
- Preparing sheet music in advance of rehearsals, keeping music organized, and continually seeking out new songs for the service
- Arranging for a qualified alternative leader when away

This is a part-time, year-round position. A successful background check will be required as a condition of employment.

Interested candidates should submit a cover letter, resume, and other material if available (CD, DVD, MOV, MP4, or WMV files, YouTube link, etc.) to

1. [office@valleyumc.org](mailto:office@valleyumc.org) (Please ensure attachments are no larger than 10 MB)
2. Valley United Methodist Church  
ATTN: Contemporary Worship Leader Search  
4201 Ashworth Road  
West Des Moines, IA 50265

Application deadline is May 31.